

**Louisiana Registrars of Voters Association, Inc.**  
**1<sup>st</sup> Quarterly Meeting of the Board of Directors**  
**Paragon Casino & Resort, 711 Paragon Place, Marksville, LA**

**February 22, 2021 – 1:30 PM**

**DRAFT AGENDA**

1. Call to order by President Lin Stewart
4. Public comments
5. Roll Call of Officers by Brian Champagne, Secretary-Treasurer:
  1. Lin Stewart, President
  2. Jolene Holcombe, 1st Vice President
  3. Lisa Medine, 2nd Vice President
  4. Brian Champagne, Secretary-Treasurer
  5. Shanika Olinde, Board Member
  6. Bryan Kelley, Board Member
  7. Steve Raborn, Board Member
  8. Dwayne Wall, Ex-Officio Board Member
6. Reading and approval of the Minutes of the December 15, 2020 meeting of the Board of Directors
7. Financial Reports and approval of Association bills:
  - 1) Fourth Quarter 2020 :  
Balance Sheet, Profit & Loss, and Profit & Loss Detail
  - 2) First Quarter 2021 (to date):  
Balance Sheet, Profit & Loss and Profit & Loss Detail
  - 3) Approval of Association bills
8. Report from Committee Chairs:
  1. Memorials and Resolutions – Stephanie Agee
  2. Constitution and By-Laws – Cheryl Decoteau
  3. Retention and Records – Kristie Blanchard
  4. Seminar Committee – Steve Raborn
  5. Finance Committee – Board Members
  6. Professional Review Committee – Dwayne Wall
  7. Continuing Education Committee – Gavin Billiot
  8. Legislative Committee – Steve Raborn
9. Old Business:
  - 1) Discussion and/or action regarding public records request to the Secretary of State
10. New Business:
  - 1) Discussion and/or action regarding board appointment of two members to the Professional Review Committee (Dwayne Wall and Brian Champagne term expires 2021)
  - 2) Discussion and/or action regarding board appointment of three members to the Continuing Education Committee (Andi Matheu, Patricia Sanders and Taylor Roussel term expires 2021)
  - 3) Discussion and/or action regarding board appointment of two members of the Qualifying Committee (President and four members chosen by membership at seminar)

11. Other Business:
  - 1) Discussion and/or action regarding the 2020 Income Tax (Form 990 for exempt organizations)
  - 2) Refund of registration fees:
  
12. Correspondence:
  - 1) Card of congratulation sent to:
  
  - 2) Card of condolences sent to:
  
  - 3) Thank you card received from:
  
  - 4) Card of best wishes on retirement sent to:
    - a) Melanie Smith, retired Webster Parish Registrar
    - b) Robert Poche, retired Ascension Parish Registrar
  
13. Announcements:
  - 1) Second Quarter Board Meeting – May 11, 2021, New Roads, LA
  
14. Adjourn

Financial Statements (The Finance Committee shall be composed of the Board of Directors and shall serve as an Audit Committee to review the Association's financial records at least once a year.)

*Notice: The Board of Directors of the Louisiana Registrar of Voters Association, Inc. reserves the right to enter into Executive Session for discussion of matters under the authority of the Board, including but not limited to ongoing litigation, potential litigation, and/or discussion of the professional competency of any Association member.*